



1

COMMONWEALTH of VIRGINIA

Department of Historic Resources

2801 Kensington Avenue, Richmond, Virginia 23221

L. Preston Bryant, Jr.
Secretary of Natural Resources

Kathleen S. Kilpatrick
Director

CIVIL WAR HISTORIC SITE PRESERVATION FUND 2008 GRANT FUNDS AVAILABLE

Tel: (804) 367-2323
Fax: (804) 367-2391
TDD: (804) 367-2386
www.dhr.virginia.gov

The Department of Historic Resources announces the availability of \$5,190,000 in competitive grant funds for preservation of Civil War historic sites and invites eligible organizations to apply. The Department will notify potential applicants through the following methods:

- Direct solicitation of organizations known to the Department to be actively engaged in the preservation of Civil War historic sites;
- Announcement of the grant fund to statewide partners including the National Park Service, APVA Preservation Virginia, the Virginia Association of Museums, and state Natural Resources agencies; and
- Publication on the Department's website.

AUTHORITY

Chapter 879 of the 2008 Virginia Acts of Assembly provides that out of the amounts appropriated for Financial Assistance for Historic Preservation, \$5,190,000 from the general fund is provided to the Department for the purpose of creating a Civil War Historic Site Preservation Fund from which the Department shall make grants to private non-profit organizations to match federal and other monies for preservation of any endangered Virginia Civil War historic site listed in the report "Report on the Nation's Civil War Battlefields," issued in 1993 by the National Park Service's congressionally endorsed Civil War Sites Advisory Commission.

ELIGIBLE ORGANIZATIONS

Private nonprofit organizations with 501(c) (3) status may apply.

GRANT PROGRAM ELIGIBILITY

Grants must be used to protect and preserve battlefields listed in the "Report on the Nation's Civil War Battlefields" issued in 1993 by the Civil War Sites Advisory Commission (CWSAC).

As stated in the authorizing legislation, eligibility for these grants shall require recipient non-profit organizations to provide at least \$2 in matching funds for each \$1 received from the Civil War Historic Site Preservation Fund. Sites identified within the Commonwealth by the Civil War Sites Advisory Commission that are eligible for funding through this program include, but are not limited to: Appomattox in Appomattox County, Brandy Station in Culpeper County, Chancellorsville in Spotsylvania County, Cold Harbor in Hanover County, Fredericksburg in the City of Fredericksburg and Spotsylvania County, Glendale in Henrico County, New Market in Shenandoah County, and Petersburg in the City of Petersburg and Dinwiddie County.

Eligible costs include acquisition of land or permanent protective interests (i.e. perpetual conservation easements). Additional costs associated with such acquisitions, including appraisal costs, survey fees, title insurance, and other closing costs, are also eligible grant costs.

Grants may be awarded for prospective purchases or for acquisitions on which the applicant has already closed. In the case of the latter, the applicant must demonstrate:

Administrative Services
10 Courthouse Ave.
Petersburg, VA 23803
Tel: (804) 863-1624
Fax: (804) 862-6196

Capital Region Office
2801 Kensington Office
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

Tidewater Region Office
14415 Old Courthouse Way 2nd
Floor
Newport News, VA 23608
Tel: (757) 886-2807
Fax: (757) 886-2808

Roanoke Region Office
1030 Penmar Avenue, SE
Roanoke, VA 24013
Tel: (540) 857-7585
Fax: (540) 857-7588

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7031
Fax: (540) 868-7033

- The closing occurred on or after August 29, 2007 (i.e. no more than 12 months prior to the deadline for application for this grant);
- An identifiable threat to the resource or compelling need for immediate preservation existed at the time of the purchase; and
- The land is not currently protected by public ownership or a permanent protective interest in the land.

CRITERIA FOR SELECTION

- Priority will be given to battlefields that are listed as Priority I or II, or as Class A or B sites in the CWSAC report.
- Priority will be given to parcels that lie within the “core” areas of the battlefield, as defined by the CWSAC. Proposals for acquisition of battlefield land outside the “core” area but within the “study” area as defined by the CWSAC are eligible but will be considered a lower priority than “core” area land. Land lying entirely outside of the CWSAC “study area” is not eligible for assistance from this program. In any case where the land proposed for acquisition lies partially within the study area and partially outside the study area, the majority of the land must be within the study area. Applicants are responsible for contacting the American Battlefield Protection Program at the National Park Service to confirm class I or II and priority A or B status as well as to confirm core and study area boundaries, and must document such status and boundaries in the application.
- Priority will be given to parcels that are contiguous or in close proximity to other protected battlefield land. The overall integrity of the acquisition parcel, as well as its surroundings, will be considered.
- Priority will be given to battlefields in the areas cited in Chapter 879 of the 2008 Virginia Acts of Assembly.
- Priority will be given to projects which further other public interests such as education, recreation, research, heritage tourism promotion, or orderly community development.
- Priority will be given where an identifiable threat to the resource or compelling need for preservation is demonstrated;

ADMINISTRATIVE AND FUNDING REQUIREMENTS

- Grants may not exceed 50 percent of the acquisition price of the property or perpetual easement.
- Grant funds must be matched 2 to 1. No state funds may be used for match. Match may be from any other public or private source. The following federal programs constitute preferred sources of match:
 - Civil War Battlefields Preservation Program (P.L. 107-359);
 - Farm and Ranchland Protection Program (P.L. 107-171); or
 - Transportation Enhancements Program (P.L. 109-59).

The Department will accept proposals from applicants who have not yet secured their matching share, but it will provide such applicants with a conditional response pending the availability of matching funds within a specified period of time. If partners will not commit matching funds without the leverage provided by this acquisition grant, applicants may provide a letter from potential funding sources guaranteeing that receipt of a battlefield acquisition grant will release matching funds.

- Applicants who can provide match in excess of the 2 to 1 requirements may receive preference. For such match, “bargain sales” or donations of part of the acquisition price may be used.
- Applicants must demonstrate that they have appropriate match from eligible sources. A bank statement and certification from the applicant organization’s president or executive director may be used to meet this requirement. Such statement and/or certification should specify the source of the funds to ensure that no state funds are used as part of the match.
- Prior to the expenditure of grant funds, a current appraisal must be obtained. This appraisal must have an effective date within 180 calendar days of the signing of the contract to purchase the property. A professional appraiser licensed and certified in accordance with Title XI of the Financial Institutions Reform, Recovery and Enforcement Act of 1989 (FIRREA), as amended. A copy of the appraisal must be submitted to the Department for review to support the proposed acquisition cost.
- Applicants must demonstrate that the owner of the property is willing to sell the land or perpetual easement to the applicant. If the applicant does not have a contract of sale or contingent contract of sale, a letter from the property owner indicating his or her willingness to enter into such a contract must be supplied.

Administrative Services
10 Courthouse Ave.
Petersburg, VA 23803
Tel: (804) 863-1624
Fax: (804) 862-6196

Capital Region Office
2801 Kensington Office
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

Tidewater Region Office
14415 Old Courthouse Way 2nd
Floor
Newport News, VA 23608
Tel: (757) 886-2807
Fax: (757) 886-2808

Roanoke Region Office
1030 Penmar Avenue, SE
Roanoke, VA 24013
Tel: (540) 857-7585
Fax: (540) 857-7588

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7031
Fax: (540) 868-7033

- Applicants must complete closing within six months of the award of the grant unless approval in writing for a longer time frame is obtained from the Department. In cases where the acquisition cannot be completed, applicants may request that the Department approve redirection of the funds to another eligible parcel of land. Approval for such redirection will be at the sole discretion of the Department, depending on the extent to which the new proposal meets the criteria for selection listed above.
- Applicants must demonstrate that they have the necessary funding and administrative resources to complete the acquisition within six months of the award of the grant funds.
- Applicants who intend to acquire fee simple interests must demonstrate that they have realistic plans and the organizational and financial capacity to ensure appropriate treatment and ongoing management of the land.
- Applicants who intend to acquire perpetual conservation easements must submit proposed terms and conditions to the Department for approval.
- Fee simple interests acquired through this grant may not be subsequently sold by the applicant unless the land is protected by a perpetual conservation easement whose terms and conditions have been approved by the Department.

APPLICATIONS

All applications must include the following:

- A cover sheet providing the name and address of the applicant organization and contact information for a specific individual designated as the project contact.
- A narrative project summary that describes the project and that demonstrates how the project and/or applicant meets all program and administrative criteria outlined as required for funding.
- IRS letter verifying the applicant's 501(c)(3) status.
- IRS W-9 form
- A 7.5 minute USGS quadrangle map (color copy or electronic/GIS version acceptable) clearly marked with the following information:
 - The boundaries of the land for which a grant is sought;
 - The boundaries of the "core" and/or "study" areas of the battlefield, as defined by the CWSAC;
 - Other nearby protected parcels, if applicable.
- A statement indicating whether the acquisition is to be fee simple or an easement, and one of the following:
 - Evidence of the applicant's financial and administrative capacity to manage the land following acquisition of fee simple (the applicant's most recent audited financial statements, if available, are recommended); or
 - The proposed terms and conditions of a perpetual conservation easement.
- A contract of sale, contingent contract of sale, or letter from the property owner indicating willingness to sell the land or perpetual conservation easement to the applicant (or verification of the date on which the applicant closed on the sale of the property).
- Verification of eligible matching funds;
- A valid appraisal of the value of the land or easement;
- A statement defining the threat to the battlefield and the impact of this threat on the parcel for which the grant is sought.
- A statement describing in detail any other public interests which will be served by preservation of this parcel.

Submit applications by August 29, 2008 to:

Virginia Department of Historic Resources
ATTN: Civil War Historic Site Preservation Fund
2801 Kensington Avenue
Richmond, VA 23221

For questions contact Catherine Slusser at 804-367-2323, x104 or by email at catherine.slusser.dhr.virginia.gov.

Applications must be delivered to the Department of Historic Resources by 5:00 pm on August 29, 2008 in order to receive consideration.

Administrative Services
10 Courthouse Ave.
Petersburg, VA 23803
Tel: (804) 863-1624
Fax: (804) 862-6196

Capital Region Office
2801 Kensington Office
Richmond, VA 23221
Tel: (804) 367-2323
Fax: (804) 367-2391

Tidewater Region Office
14415 Old Courthouse Way 2nd
Floor
Newport News, VA 23608
Tel: (757) 886-2807
Fax: (757) 886-2808

Roanoke Region Office
1030 Penmar Avenue, SE
Roanoke, VA 24013
Tel: (540) 857-7585
Fax: (540) 857-7588

Northern Region Office
5357 Main Street
PO Box 519
Stephens City, VA 22655
Tel: (540) 868-7031
Fax: (540) 868-7033